

Instructions to Authors



IA, *The Journal of the Society for Industrial Archeology*, publishes original material concerning industrial heritage. Broadly conceived, our focus extends to considerations of sites, artifacts, processes, landscapes, and individuals related to the development of industries and industrialized societies. Fundamental to our approach is an engagement with the material remains of industry.

IA welcomes articles that

- 1) Seek to describe and explain the industrial past,
- 2) Research notes on current studies, and
- 3) Comment on the status of scholarly study and practice of industrial archeology, including articles on preservation, adaptive use, and interpretation of industrial sites and landscapes.

Manuscript review—Manuscripts will be subjected to anonymous peer review by multiple readers, including whenever possible persons expert in the specialty study area under consideration. The author(s) of accepted manuscripts will be advised of needed revisions. Proofs will be circulated for final approval before printing.

Manuscript submission—Manuscripts may be submitted in via electronic mail, on CD/DVD, or in hard copy. Because of the blind review, author's name(s) should appear only on the cover letter, not on the manuscripts themselves. Include an abstract of 50–100 words. Preference is given to manuscripts under 7,500 words. For review, submit figures/illustrations in a Word or PDF file if sending the manuscript electronically; as a high-quality photocopy if sending a hard copy. If the manuscript is accepted, the author must submit figures/illustrations either in hard copy or electronic form suitable for publication; see specifications below.

Electronic submission—Submit manuscript in Word .DOCX, .DOC, or .RTF format (we cannot reliably accept .ODT or .WPD formats). Transmit manuscript via e-mail directly to the editor, Steven Walton at sawalton@mtu.edu, or mail a CD or DVD to the address below. Label the disk with author's name and contents, including file names and format.

Hard copy submission—Submit four copies printed clearly on 8½-by-11-inch bond paper, single-sided, double-spaced. Margins should be one inch on each side. Do not hyphenate at the right-hand margin.

Correspondence—Regarding manuscripts, editorial issues, and advertising, please contact the editor:

Steven A. Walton, sawalton@mtu.edu, Dept. of Social Sciences, Michigan Technological University, 1400 Townsend Dr., Houghton MI 49931-1295, USA.

Book Reviews—Please contact Carol Poh at carolpoh@scglobal.net regarding book reviews.

Manuscript format—Generally, refer to *The Chicago Manual of Style* (16th ed.) and recent issues of *IA* for guidelines. Insert only one space between sentences, use the Oxford comma, and spell out centuries (“nineteenth”) in the main text.

References—Place them at the **end of articles as end-notes**. There no need for a compiled Works Cited list, though a list of abbreviations, especially for frequently cited and/or complex archival sources may precede note 1.

Standard examples of format are shown below:

1. Gwendolyn Wright, *Building the American Dream* (New York: Pantheon Books, 1981), 73–76.
2. Rudolf W. Van Norden, “The Present Status of Hetch Hetchy,” *Journal of Electricity* 41, no. 2 (15 November 1918): 438–443.
3. “Minutes of the Board [of the Seattle General Electric Company], June 9, 1890,” box 210, file Seattle General Electric Company, Puget Sound Power & Light Company Papers, Univ. of Washington, Manuscripts and Univ. Archives Division (henceforth abbreviated as PSP&L Papers).
4. Wright, *American Dream*, 71 (see n. 1).
5. “San Francisco Again Dons Masks Next Friday,” *San Francisco Chronicle*, 11 Jan. 1919.
6. Adeline Dougherty, “Turning the Tide,” *Daily News* (Elk City, Oklahoma), 2 February 2001, 1.
7. Esther Phyllis Rose, “Frank Barber and His Bridges” (master's thesis, Univ. of Toronto, 1985), 5–6.
8. *Ibid.*, 7.

Figures—Figures should be numbered sequentially. Indicate their placement in the text as follows: (Figure 2). Please unify the look and feel of your graphs as much as possible (please contact the office for more guidelines). Captions should include all relevant information in the following order: subject, date, source. Captions for photos or views should also include compass direction view and name of the photographer or delineator, if known: Figure 2. Photo of surficial markings on gearing frame, from southeast. Jet Lowe, HAER No. VT-39-13, 2009.

Specifications for publication of figures—Photos, Drawings, charts, and tables should preferably be camera-ready. For photos and other figures either send as digital files (JPG, PNG, or TIF: 300 dpi or greater for photos and a photo size of at least 4x5 in.; 600 dpi or greater for line art and graphs) or as 8-by-10-inch, glossy, black-and-white prints. The back of each photograph must be labeled with its figure number and the word “TOP” to avoid confusion. All original art will be returned.

Tables—Number consecutively and label within the text including an identifying title: Table 1: Production of leading iron ore mines in east Tennessee, 1790–1860. From Dept of the Interior, *Review of Southeastern/Iron Ores exclusive of the Birmingham district* (Washington, DC, 1959), 45–50.