## **Instructions to Authors**

*IA, The Journal of the Society for Industrial Archeology*, publishes original material concerning industrial heritage. Broadly conceived, our focus extends to considerations of sites, artifacts, processes, landscapes, and individuals related to the development of industries and industrialized societies.

*IA* welcomes articles that 1) seek to describe and explain the industrial past, 2) research notes on current studies, and 3) comment on the status of scholarly study and practice of industrial archeology, including articles on preservation, adaptive use, and interpretation of industrial sites and landscapes.

**Manuscript review**—Manuscripts will be subjected to anonymous review by at least three peers, including (whenever possible) persons expert in the specialty study area under consideration. The author(s) of accepted manuscripts will be advised of needed revisions. Proofs will be circulated for final approval before printing.

**Manuscript submission**—Manuscripts may be submitted in hard copy, on disk, or via electronic mail. Because of the blind review, author's name(s) should appear only on the cover letter, not on the manuscripts themselves. For review, submit illustrations in high-quality photocopy if sending a hard copy. Submit figures (illustrations) in a Word or pdf file if sending the manuscript electronically. Include an abstract of 50–100 words. Preference is given to manuscripts under 7,500 words. If the manuscript is accepted, the author must submit figures (illustrations) either in hard copy or electronic form suitable for publication; see specifications below.

**Hard copy submission**—Submit four copies printed clearly on 81/2-by-11-inch bond paper, single-sided, double-spaced. Margins should be one inch on each side. Do not hyphenate at the right-hand margin.

**Digital submission**—Submit manuscript on CD or DVD in Word. Label the disk with owner's name and contents, including file names and format.

**Electronic submission**—Transmit manuscript electronically to the editor's email address (flquivik@mtu.edu).

**Manuscript format**—Generally, refer to *The Chicago Manual of Style* (16th ed.) and recent issues of *IA* for guidelines. Insert only one space between sentences. Footnotes—Place them at the end of articles as endnotes. See examples of format below:

- 1. Gwendolyn Wright, *Building the American Dream* (New York: Pantheon Books, 1981), 73–6.
- "Minutes of the Board [of the Seattle General Electric Company], June 9, 1890," box 210, file Seattle General Electric Company, Puget Sound Power & Light Company Papers, Univ. of Washington, Manuscripts and Univ. Archives Division (henceforth abbreviated as PSP&L Papers).
- 3. Wright, American Dream, 71 (see n. 1).
- Rudolf W. Van Norden, "The Present Status of Hetch Hetchy," Journal of Electricity 41 (15 November 1918): 438–443.
- 5. San Francisco Chronicle, 7 March 1919.
- Adeline Dougherty, "Turning the Tide," *Daily News* (Oklahoma), 2 February 2001.
- Esther Phyllis Rose, "Frank Barber and His Bridges" (master's thesis, Univ. of Toronto, 1985), 5–6.
- 8. Ibid., 7.

**Figure Captions**—Figure captions should include all relevant information such as subject, date, source, compass direction, and name of the photographer or delineator—Figure 2. Photo of surficial markings on gearing frame, view east. Jet Lowe, HAER No. VT-39-13, 2009.

**Specifications for figures (illustrations) for publication**— Indicate their placement in the text as follows: (figure 2). Number consecutively and label as "figures." Drawings, charts, and tables should preferably be camera-ready. For photos and other figures either send as digital files (300 dpi or greater) or as 8-by-10-inch, glossy, black-and-white prints. The back of each photograph must be labeled with its figure number and the word "TOP" to avoid confusion. All original art will be returned.

**Tables**—Number consecutively and label within the text including an identifying title—Table 1: Flowchart illustrating the productive cycle of the eastern area of the Montevecchio mines. Chart by author.

**Correspondence**—Regarding manuscripts, editorial issues, and advertising, contact the editor: Fredric L. Quivik, flquivik@mtu.edu, Department of Social Sciences, Michigan Technological University, 1400 Townsend Dr., Houghton MI 49931-1295, USA. For book reviews, contact Carol Poh at carolpoh@scglobal.net.